

# Annual Report 2020-2021

ABN: 17 827 193 183 INC: A0021512T





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### **ACKNOWLEDGEMENTS**

Goonawarra Neighbourhood House Inc would like to acknowledge the Gunung Willam Balluk people of the Wurundjeri tribe on whose land we meet and operate, and we pay our respects to their elders past, present, and emerging.

We want to acknowledge our major sponsors, the Department of Families, Fairness & Housing and Hume City Council (HCC), for their continued financial support. Together with Comazor, Melbourne Magistrates Court, and Sunbury and Cobaw Community Health, our programs have remained sponsored and enable the House to provide for the needs of our community.

A special thank you to Judy Lazarus from the NorthWest Neighbourhood House Network, Neighbourhood Houses Victoria, and Cr Jack Medcraft and Cr Jarrod Bell for their support of Goonawarra Neighbourhood House throughout the last year.

Goonawarra Neighbourhood House would like to thank our state and federal Members of Parliament for their ongoing support. We would also like to acknowledge the Goonawarra & Sunbury communities for their contributions and donations received throughout the year, despite the pressures many in our communities have faced.

And finally, we extend our gratitude to everyone who has participated in activities and programs this year; we appreciate your support and valued contributions to our community organisation.



### **OUR PROFILE**

Goonawarra is located two kilometres south of Sunbury.

Goonawarra Neighbourhood House was a long-sought-after facility; after lobbying the then Shire of Bulla, the House opened in April 1990.

The House is located within the Goonawarra Community Hub. Our neighbours include Goonawarra Medical Centre, Sunningdale Avenue Children's Centre, Goonawarra Primary School, local shops and the Goonawarra Community Hall.

Today the Neighbourhood House is primarily funded through the Department of Families, Fairness & Housing, whose funding supports our four staff and operational costs. Funding is also provided by Hume City to help facilitate programs for the local community and through application to non-government organisations, state and federal grants.

The Goonawarra Neighbourhood House is a not for profit organisation that offers a range of programs as dictated by the needs of our community. Goonawarra Neighbourhood House offers over 20 programs, including childcare, pro-social activities, recreational courses, learning and development courses and space for community groups.

### **VISION & MISSION**

#### **Vision**

A strong, vibrant community that embraces its diversity and empowers all to achieve their potential.

#### **Mission**

The Goonawarra Neighbourhood House will facilitate opportunities for community strengthening by engaging dynamically with the community to ensure a service that is responsive to the local needs and issues.



### **CHAIR'S REPORT**

### **Andrew Gould**

I received a call in April 2020 seeking help forming a new interim Committee of Management for the Goonawarra Neighbourhood House. We set up an interim board quite promptly, to which I was elected Chair.

Through 2020, we were able to steer the House through obstacles thrown in our way, including the ongoing renovation, pivoting sessions to COVID-safe Zoom chats, and the Annual General Meeting (AGM). Although we were sad to lose some much-valued committee members of our interim board by the time the AGM rolled around, we were delighted to welcome some new replacements who have proven to be invaluable.

As soon as the new committee was formed, we had no shortage of community members asking us to reinstate the much-loved Occasional Child Care service that Goonawarra Neighbourhood House ran until early 2020. So, after listening to the feedback and finding a way to reinstate the service sustainably, we began a 3-month trial in late Term 2, 2021, which we have so far extended through to the end of 2021.

In February, we held a workshop with members of staff and the board to collaborate on a new strategic plan to see us through the next four years. In doing so, we have formulated a sustainable outlook which both serves and balances the needs of staff and governance.

You may have also noticed our new branding, spearheaded by our secretary Lockie Flenley and myself. Our manager Alfina Sinatra worked on some logos to present to the board; we managed to pick our favourite 3, which then went to a poll shared with the community. Overall we now have a fresher look than what we did this time last year. I'm a big fan of it!

Since our AGM last year, we have seen some turnover of committee members, with Laura joining us during the year to replace a vacancy from Jordan's departure, and Cameron and Jeremy electing to move on. I want to thank each of them for their service to the House.

I look forward to seeing a continued bright, positive future for the Goonawarra Neighbourhood House. The team has done a great job looking after it over the years, and I have complete faith that our staff, members and committee members will continue to ensure that it serves an essential place in the community.



### **MANAGER'S REPORT**

#### **Alfina Sinatra**

Yet another year of lockdowns. The Coronavirus pandemic will be remembered because of its severity and, sadly, the lives lost. We missed family and friends, birthday celebrations, holidays, dining out and many other events. Our homes became our office, our school, our restaurant and everything else in between. It has been challenging.

However, the experience also helped us take note of what many of us took for granted. As we reflect on the year, we realise how many lessons we have learnt, the achievements we have made and how much we have to be thankful for. I know that we all hope for our lives to go back to normal as vaccines are distributed. I look forward to a better year for everyone.

From a service perspective, Victoria's lockdown presented significant challenges and highlighted remarkable adaptation, innovation and collaboration by our team.

Goonawarra Neighbourhood House closed midway last year to undergo extensive renovations and remained closed during lockdowns. We re-opened in February 2021 but had to close again for lockdowns during 2021.

During this period, some of our activities had transitioned to remote access via Zoom.

Our Girls Circle and Boys Drop-in programs transitioned to online classes with their wonderful Youth Workers. The delivery of the activity packs also enabled our workers to undertake welfare checks with each child and family. The Youth Team also coordinated separate online sessions with participants struggling with social/emotional issues or having difficulty engaging with online activities.

Unfortunately, our social and recreational programs were significantly impacted by the lockdowns, with many activities having to be deferred. However, thanks to a high level of enthusiasm from participants and tech-savvy tutors, we provided online mediation, craft, drop-in, dance and exercise classes.

Our renovations were finally completed in February 2021, and keys from Hume City Council were handed over. Everyone was excited to return to a fresh and modern, user-friendly facility.



### **MANAGER'S REPORT**

The House was officially reopened on 23 February 2021. Thank you to our State Member for Sunbury, Josh Bull, who officiated the upgrade of Goonawarra Neighbourhood House with our Hume City Mayor, Cr Joseph Haweil. Our Councillors Jack Medcraft and Jarrod Bell were also present.

All our guests enjoyed a lovely afternoon tea as we celebrated our beautifully upgraded House, including our Committee, Staff Members, Partners and Supporters.

In June of 2021, we reopened our Occasional Childcare after recruiting our highly experienced and qualified Children's Services Coordinator, Monika.

We are in the process of transitioning from a Victorian Children's Services license to a National license and working hard to register for the Federal Childcare Subsidy (CCS) as soon as possible to enable as many families to access our program and ensure affordability for all.

On a personal note, I want to highlight and acknowledge the fantastic work undertaken by all staff during COVID-19. The team worked during the holiday period to ensure that the House was ready for our reopening. The endless hours they have spent working on setting up the House and the professionalism shown has been extraordinary. Their diligence, self-motivation, can-do attitude, as well as their dedication, has been a source of inspiration. I sincerely thank them for their hard work.

Goonawarra Neighbourhood House is dedicated to ensuring that we continue to offer a supportive and inclusive space for our community where members can feel valued, build connections and learn new skills through high-quality programs and activities.

Our House is fortunate to have several long-standing professional staff, and I would like to acknowledge their dedication and loyalty.

Thanks to Government assistance in the form of JobKeeper and Business Continuity Grants, we have financially survived a year that was so unpredictable. I would also like to sincerely thank our outstanding Committee of Management for their unwavering support and guidance.

Now is the time to reflect on all that we have achieved together and begin 2022 with a renewed sense of enthusiasm, hope, and above all, faith.



## CHILDREN'S SERVICES REPORT

#### Monika Maini

Goonawarra Neighbourhood House resumed Children's Services in June of 2021, after the substantial renovations and COVID lockdowns. This year was something none of us had predicted, assuming that lockdown would be a distant memory of 2020. It certainly was a challenging year for everybody, including our children, as working from home became standard for the last few months. However, Goonawarra Neighbourhood House Children's Services have continued to be a vital support for our families during this time by providing high-quality, play-based learning through our Occasional Child Care services.

As educators, we believe it is essential to build a strong bond and trusting relationships with our children and their parents/carers. Therefore, we have created a safe and happy place for children to interact, play and learn. The staff remain dedicated to providing high-quality education and care to the children. Our daily routines include opportunities for children further to develop their vocabulary and fine and gross motor skills. These skills are developed during group time, learning experiences, indoor and outdoor play, sensory activities, interactions with staff, and children sitting together for morning tea, lunch, and snack. However, these routines are flexible depending on each child's needs, interests, and abilities.

Learning experiences and daily room routines allow every child to learn and grow in the Early Childhood setting. All seven quality areas within the Early Years Learning Framework were covered while delivering our programs. Our services ensure that quality education is provided to all, as we believe that the early years of life shape a child's future. We do our best to make sure that children develop self-esteem, resilience, healthy growth, and a love of learning during this critical stage of their life.

I look forward to continuing to provide these services to the community in 2022.



### TREASURER'S REPORT

#### **Cameron Hine**

Following the departure of Jordan Casey from the committee due to his commitments with the CFA, I am proud to present the Treasurer's report for 2021, which highlights the efforts and achievements of the House, alongside the prudent management by Jordan and myself during the COVID-19 pandemic.

Just as in 2020, the committee continued using JCJ Accounting for assistance with lodgement as required under tax legislation and regulation and facilitation of training staff in-house to enable the use of programs such as Xero to ensure best practice accounting by the House. Furthermore, the House again used the services of Collins & Co. for a successful audit. In line with best practice accounting & governance, the committee will move to a different auditing service for 2022. We thank Collins & Co for their service over the last two years and look forward to working with them again in the future.

This year has been a tumultuous time for the House to rely upon regular income through our programs, with periods of the year ether being unable to run programs or at a limited capacity. This is reflected in the drop in revenue from our Programs/Classes to \$12,246.70. Conversely, the House has been able to offset the loss of program revenue with increased grants and funding from Hume City Council[1], the Department of Families, Fairness and Housing[2], and the Department of Infrastructure[3]. We thank the Council and Departments for their support during this difficult time. The total monies received from grants for 2020/21 was \$186,611.83.

The House was able to access COVID-19 support as well through the Cash Flow Boost[4], the continuation of the JobKeeper Wage Subsidy[5], and the Victorian Government COVID Fund[6]. This totalled an income of \$114,170.54 under the Other Activities category. We again extend our thanks to the Federal and State Governments for their support. These measures have ensured the houses financially stability, allowing us to provide services once we reach a COVID safe situation.

The House would lastly like to thank those in the community, and those further afield for their generosity during this time, with \$10,900.00 being gifted or donated to the House. I understand these times have been hard on everyone in our community for their generosity during this year.



### TREASURER'S REPORT

In the 2020/21 financial year, the House's expenses came from Program/Classes[7], Staffing Costs[8], Occupancy[9], and Administration[10]. While Administration Costs increased from the 2019/20 financial year, all other expenses decreased during this time in line with reduced operations.

In summation, the House over 2020/21 financial year, the total revenue was \$323,991.12, with subtraction of the total expenses of \$221,658.16, leaving the House with a gross operating surplus of \$102,333.26, allowing us certainty to invest in our programs and services in 2022. The committee, staff, and JCJ Accounting Services Pty Ltd have all contributed to the operating surplus for 2020/21; I thank everyone for their contributions.

As a not-for-profit organisation, our goal is to break even as a minimum whenever possible, allowing Goonawarra Neighbourhood House to provide affordable activities to all the community.

We look forward to the resumption of the House's programs and classes soon.

- 1 Grants from HCC totalling \$28,975.00
- 2 Grants from DFFH totalling \$151,672.83
- 3 Grants from DoI totalling \$5,094.00
- 4 Income from Cash Flow Boost was \$18,006.00
- 5 Income from JobKeeper Wage Subsidy was \$74,700.00
- 6 Income from Victorian Government COVID Fund was \$20,000.00
- 7 Expenses for Classes/Programs was \$7,368.14
- 8 Expenses for Staffing Costs was \$179,735.84
- 9 Expenses for Occupancy Costs was \$18,787.81
- 10 Expenses for Administration Costs was \$15,000.58

### Goonawarra Neighbourhood House Inc ABN 17 827 193 183

FINANCIAL STATEMENTS
FOR THE YEAR ENDED

30<sup>th</sup> JUNE 2021

### Goonawarra Neighbourhood House Inc ABN 17 827 193 183

### RESPONSIBLE PERSON'S DECLARATION

In the opinion of the Committee Members of Goonawarra Neighbourhood House Inc.:-

- The financial statements and notes of Goonawarra Neighbourhood House Inc. are in accordance with the Australian charities and Not-for Profits Commission Act 2012, including:
- a) Giving a true and fair view of its financial position as at 30 June 2021 and of its performance for the financial year ended on that date; and
- b) Complying with Australian Accounting Standards including the Australian Accounting Interpretations and the Australian Charities and Non-for-profits Commission Regulation 2013; and
- In the committee members' opinion there are reasonable grounds to believe that Goonawarra Neighbourhood House Inc. will be able to pay its debts as and when they become due and payable.

This declaration is made in accordance with a resolution of the committee.

Deell	09/09/202
Andrew Gould - Chair	Date
-	09/09/2021
Lockie Flenley - Secretary	Date

### Goonawarra Neighbourhood House Inc ABN 17 827 193 183

### STATEMENT OF PROFIT OR LOSS AND OTHER COMPREHENSIVE INCOME FOR THE FINANCIAL YEAR ENDING $30^{\mathrm{TH}}$ JUNE 2021

	Notes	2021 \$	2020
		·	·
Revenue from Grants	3	186,611.83	114,653.83
Revenue from Programs/Classes	4	12,246.70	75,753.45
Fundraising and Donations	5	10,962.05	13,872.06
Revenue from Other Activities	6	114,170.54	52,039.21
Total Revenue		323,991.12	256,318.55
Program / Class Cost	7	7,368.14	14,804.64
Staffing Costs	8	179,735.84	261,631.08
Occupancy Costs	9	18,787.81	24,974.79
Administration Cost	10	15,000.58	4,872.58
Other Expenses	11	765.49	(1,893.91)
Total Expenses		221,657.86	304,389.18
Surplus/(Deficit) before income tax		102,333.26	(48,070.63)
Income tax expense	2(c)	-	-
Other comprehensive income		-	-
Total comprehensive income for the year		102,333.26	(48,070.63)

### **Goonawarra Neighbourhood House Inc**

### ABN 17 827 193 183

### STATEMENT OF FINANCIAL POSITION AS AT 30<sup>TH</sup> JUNE 2021

	Notes	2021	2020
<u>Assets</u>	110100	<u> </u>	<del>_</del>
Current			
Cash and Cash Equivalents	12	220,225.81	157,492.20
Trade Debtors	13	680.00	10,550.00
Total Current As	sets	220,905.81	168,042.20
Non-current			
Computer Equipment	18	8,392.62	-
Less Accumulated Depreciation	18	(742.42)	-
Furniture & Fittings	18	27,239.09	-
Less Accumulated Depreciation	18	(4,160.70)	-
Office Equipment	18	314.55	-
Less Accumulated Depreciation	18	(28.67)	-
Total Non-current As	sets	31,014.47	-
Total Assets		251,920.28	168,042.20
<u>Liabilities</u>			
Current			
Trade and Other Payables	14	14,010.75	2,898.25
Provisions	15	59,583.42	57,887.10
Prepaid Income	16	3,830.00	35,094.00
Total Liabil	ities	77,424.17	95,879.35
Net Assets		174,496.11	72,162.85
<b>Equity</b> Retained earnings		174,496.11	72,162.85
Total Equity		174,496.11	72,162.85

### **Goonawarra Neighbourhood House Inc**

### ABN 17 827 193 183

### STATEMENT OF CHANGES IN RESERVES FOR THE YEAR ENDED 30<sup>TH</sup> JUNE 2021

	Retained Earnings	Total Equity
Balance at 1 July 2019	120,233.48	120,233.48
Surplus/(Deficit) for the year	(48,070.63)	(48,070.63)
Other comprehensive income	-	-
Total comprehensive income for the year	(48,070.63)	(48,070.63)
Balance at 30 June 2020	72,162.85	72,162.85
Balance at 1 July 2020	72,162.85	72,162.85
Surplus/(Deficit) for the year	102,333.26	102,333.26
Other comprehensive income	-	-
Total comprehensive income for the year	102,333.26	102,333.26
Balance at 30 June 2021	174,496.11	174,496.11

### **Goonawarra Neighbourhood House Inc**

### ABN 17 827 193 183

### STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 30<sup>TH</sup> JUNE 2021

	Notes	2021 \$	2020 \$
Cash flows from operating activities		·	<u> </u>
Cash flows from operating activities		200 422 40	206 000 42
Receipts from customers		309,123.10	306,999.42
Payments to suppliers and employees		(210,784.71)	(298,243.80)
Interest received		341.48	842.61
Net cash from operating activities	17	98,679.87	9,598.23
Cash flows from investing activities			
Purchases of Computer Equipment		(8,392.62)	-
Purchases of Furniture & Fittings		(27,239.09)	-
Purchases of Office Equipment		(314.55)	-
Net cash used in investing activities		(35,946.26)	-
Net change in cash and cash equivalents		62,733.61	9,598.23
Cash at the beginning of the financial year		157,492.20	147,893.97
Cash at the end of the financial year	12	220,225.81	157,492.20



TOWARDS A VISION SHARED

127 Paisley Street Footscray VIC 3011 Australia Phone (03) 9680 1000 Fax (03) 9689 6605

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# AUDITOR'S INDEPENDENCE DECLARATION TO THE MEMBERS OF GOONAWARRA NEIGHBOURHOOD HOUSE INC A.B.N. 17 827 193 183

In accordance with the requirements of section 60-40 of the Australian Charities and Not for Profits Commission Act 2012, I declare that, to the best of my knowledge and belief, during the year ended 30 June 2021 there have been:

- i. No contraventions of the auditor independence requirements as set out in the Australian Charities and Notfor-Profits Commission Act 2012 in relation to the review; and
- ii. No contravention of any applicable code of professional conduct in relation to the review.

Frederik Ryk Ludolf Eksteen CA ASIC Auditor Registration Number 421448

Collins & Co Audit Pty Ltd 127 Paisley Street FOOTSCRAY VIC 3011

Dated this 8th day of September 2021



#### TOWARDS A VISION SHARED

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### GOONAWARRA NEIGHBOURHOOD HOUSE INC A.B.N. 17 827 193 183 INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS

#### **Opinion**

I have audited the accompanying financial report of Goonawarra Neighbourhood House Inc (the Association), which comprises the balance sheet as at 30 June 2021, and the income statement, statement of changes in equity and cash flow statement for the year ended on that date, a summary of significant accounting policies and other explanatory notes and the statement by the members of the Board.

In my opinion, the financial report of the Association is in accordance with the Australian Charities and Not for Profits Commission Act 2012 and the Associations Incorporation Reform Act 2012, including:

- i. giving a true and fair view of the Association's financial position as at 30 June 2021 and of its performance for the year ended; and
- ii. complying with Australian Accounting Standards as per Note 1, the Australian Charities and Not for Profits Commission Act 2012 and the Associations Incorporation Reform Act 2012.

#### **Basis for Opinion**

I conducted my audit in accordance with Australian Auditing Standards. My responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Report section of our report. I am independent of the Association in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 Code of Ethics for Professional Accountants (the Code) that are relevant to my audit of the financial report in Australia. I have also fulfilled our other ethical responsibilities in accordance with the Code.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

#### Emphasis of Matter - Basis of Accounting and Restriction on Distribution

I draw attention to Note 1 to the financial report, which describes the basis of accounting. The financial report has been prepared to assist Goonawarra Neighbourhood House Inc to meet the requirements of the *Australian Charities and Not for Profits Commission Act 2012* and *the Associations Incorporation Reform Act 2012*. As a result, the financial report may not be suitable for another purpose. My opinion is not modified in respect of this matter.

#### Responsibilities of Management and Those Charged with Governance for the Financial Report

Management is responsible for the preparation and fair presentation of the financial report in accordance with the financial reporting requirements of the applicable legislation and for such internal control as management determines is necessary to enable the preparation and fair presentation of a financial report that is free from material misstatement, whether due to fraud or error.

In preparing the financial report, management is responsible for assessing the Association's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless management either intends to liquidate the Entity or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Association's financial reporting process.



#### TOWARDS A VISION SHARED

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#### Auditor's Responsibilities for the Audit of the Financial Report

My objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial report.

As part of an audit in accordance with Australian Auditing Standards, I exercise professional judgement and maintain professional scepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and
  perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide
  a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting
  from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal
  control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the registered entity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the responsible entities.
- Conclude on the appropriateness of the responsible entities use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the registered entity's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my auditor's report. However, future events or conditions may cause the registered entity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

I communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal controls that I identify during my audit.

Auditor: Frederik Ryk Ludolf Eksteen ASIC Registration Number: 421448

Address: Collins & Co Audit Pty Ltd, 127 Paisley Street, FOOTSCRAY VIC 3011

Signature:

Date: September 2021

### **Goonawarra NH Annual Report 2020-2021**

Thank you for your continued support of Goonawarra Neighbourhood House.

### **Our Committee**

Chair: Andrew Gould Deputy Chair: Win Laing

Secretary: Lockie Flenley Treasurer: Jordan Casey

December 2020 - June 2021

Jeremy Hearne

Laura Mackey June 2021 onwards Cameron Hine
Treasurer from June 2021

### **Our Team**

House Manager: Alfina Sinatra Sandy Jinnette

Susan Burke Amelia French

### **Contact us**

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